



GOVERNMENT OF SINDH  
REHABILITATION DEPARTMENT  
PROVINCIAL DISASTER MANAGEMENT AUTHORITY (SINDH)  
BUILDING NO.C-26, MAIN KHAYABAN-E-JAMHILAL  
DHA, PHASE-VII, KARACHI.  
Phone 021-35318192, Fax: 021-35314219  
Karachi dated: 21.05.2025

Subject: MINUTES OF PRE BID MEETING OF THE PROCUREMENT COMMITTEE FOR THE  
PROCUREMENT OF GOODS / SERVICES (OFFICE MANAGEMENT) AND SERVICES  
FOR PDMA SINDH HELD ON 21.05.2025 AT 1400

The meeting of the Procurement Committee notified vide letter No.SO-I(Rehab)3/14/2014/4016, dated 01.07.2024 for the procurement of Goods and Services through EPADS for FY 2024-25 for PDMA Sindh was held under the Chairmanship of Deputy Director (HQ&C), PDMA Sindh in PDMA Head office Karachi on 21.05.2025 at 1400. List of the participants is attached.

2. After welcoming the participants, the Chairman informed the committee that, Provincial Disaster Management Authority (PDMA) intends to initiate the procurement of essential goods required for operational readiness and administrative functions. The proposed procurement will be funded through the allocated administrative budget / proposed Revised Estimates (RE) for the financial year 2024-25 and 2025-26 and the reason for initiating of NIT at this stage is that the RE has recently been approved by Finance Department.

3. The purpose of this procurement is to ensure uninterrupted administrative operations, to run day to day office affairs and to maintain preparedness for any emergent situations, especially in wake of the upcoming monsoon season.

4. Moreover, this authority hired the services of transportation and skilled manpower through NIT in the current year 2024-25 which is going to expire on 31.07.2025 and 23.07.202 respectively, which would be the peak of monsoon season.

Shauhid Ali  
Section Officer  
Rehabilitation Department  
Member PC

Naveed Anwer Mari  
Chief Statistician  
Industries & Commerce Dept.  
Member PC

Shoukat Ali  
Assistant Director (P)  
PDMA Sindh  
Secretary / Member PC

Dr. Ahmed Ali Shaikh  
Director (Technical)  
Sindh Food Authority  
Member PC

Sajjad Muhammad  
Deputy Director (HQ&C)  
PDMA Sindh  
Chairman PC

21/5/25



Accordingly, the authority would be requiring the transportation and skilled manpower services during monsoon 2025, therefore, there is a need to initiate NIT for the hiring of transportation and skilled manpower services with effect from 01.08.2025 and 24.07.2025 respectively.


5. The items likely to be procured, and the proposed procurement details and method are outlined below;

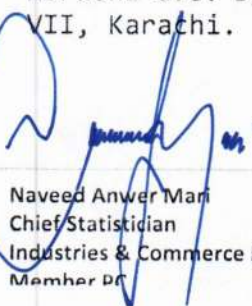
S#	Item	Method of Procurement
1	Stationary	Framework Contract
2	Other Store Tear Gas/Computer Stationary	Framework Contract
3	Printing & Publication	Framework Contract
4	Entertainment & Gifts	Framework Contract
5	Hardware	Single Stage Single Envelope
6	Plant & Machinery (Purchase)	Single Stage Single Envelope
7	Furniture & Fixtures (Purchase)	Single Stage Single Envelope
8	Others (Building & Structures)	Single Stage Single Envelope
9	Procurement of Transportation Services	Framework Contract
10	Procurement of Services of Skilled Manpower	Framework Contract

6. During the course of meeting it was further apprised that the main purpose of this meeting was to finalize specification of the goods, the bidding document, date of publication of NIT, last date of collection of bid documents, last date of submission of bids and opening of tender, tender fees and method of procurement.


7. Draft bidding documents that include all ToRs and detailed specification were placed before the PC, which was examined and discussed at length. It was also pointed out that the Bidding Document were finalized in light of the past experience. The PC, after deliberations, took the following decisions:


- i. The draft bidding documents were examined and the PC unanimously finalized and approved the bidding documents, which may be perused at "Annexure -A".
- ii. The draft Tender Notice document was examined and unanimously approved by PC (Annex-B)
- iii. The PC decides the dates of publication of Tender Notice, Last date of collection of bid documents, the last date of submission of bid and Date of opening of tender and method of procurement.
- iv. The tender fee was finalized at Rs.2,000/- non- refundable for each item/category.
- v. The tender Shall be single stage one envelope.
- vi. Tender Shall be opened through EPADS and at PDMA Head office Karachi i.e. Building No. C-26, Main Khayaban-e Jami, DHA, Phase-VII, Karachi.

  
Shahid Ali  
Section Officer  
Rehabilitation Department  
Member PC

  
Naveed Anwer Mari  
Chief Statistician  
Industries & Commerce Dept.  
Member PC

  
Shoukat Ali  
Assistant Director (P)  
PDMA Sindh  
Secretary / Member PC

  
Dr. Ahmed Ali Shaikh  
Director (Technical)  
Sindh Food Authority  
Member PC

  
Sajjad Muhammad  
Deputy Director (HQ&C)  
PDMA Sindh  
Chairman PC

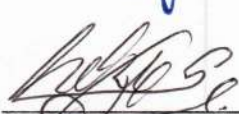
21/05/25




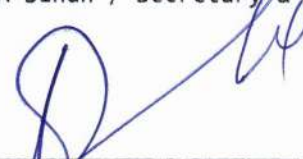
- vii. Procurement of Goods /Services as per NIT with specification was finalized.
- viii. The Earnest Money/Bid Security shall be 2% of the total allocated budget for tender item No. 01, 02, 03,04,09 and 10 as specified in the Revised Annual Procurement Plan 2024-25.
- ix. The Earnest Money/Bid Security shall be 2% of the total quoted value for item No. 05, 06, 07, and 08.
- x. The successful bidder shall be required to deposit a Performance Guarantee equivalent to 5% of the allocated budget for tender item No. 01, 02, 03, 04, 09 and 10 as specified in the Revised Annual Procurement Plan 2024-25 at the time of award of contract.
- xi. The successful bidder shall have to deposit performance guarantee to the tune of 5% of the quoted value at the time of award of contract for tender item No. 05, 06, 07, and 08.
- xii. The PC Shall start evaluating technical proposals following the next day of opening of tender through EPADS.
- xiii. Evaluation of samples shall be conducted through PC or technical committee and onsite inspection expenses shall be borne/ paid by the bidders.
- xiv. The PC recommends publication of the Tender Notice in the three leading newspapers of English, Urdu & Sindhi, which shall also be hoisted on PDMA Sindh, SPPRA/EPADS website as per govt policy.
- xv. The delivery time of the goods shall be five days from the award of the contract.


6. The meeting ended with vote of thanks to and from the Chair.

  
 NAVEED ANWER MARI  
 Chief Statistician  
 Industries & Commerce Department  
 Govt of Sindh/Member PC

  
 SHARID ALI  
 Section Officer  
 Rehabilitation Department  
 Govt of Sindh/Member PC

  
 SHOUKAT ALI  
 Assistant Director (Procurement)  
 PDMA Sindh / Secretary & Member PC

  
 DR. AHMED ALI SHAIKH  
 Director Technical  
 Sindh Food Authority  
 Govt of Sindh /Member PC

  
 SAJJAD MUHAMMAD  
 Deputy Director (HQ&C)  
 PDMA Sindh/Chairman PC

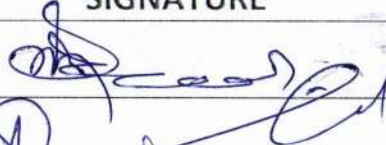




21/05/2025

ATTENDANCE SHEET FOR PROCUREMENT COMMITTEE

PRE BID MEETING FOR PROCUREMENT OF GOODS AND SERVICES FOR THE OFFICE MANAGEMENT

FOR PDMA SINDH (FY 2024 – 25 & 2025-26) HELD ON 21<sup>ST</sup> MAY 2025 AT 1400 HOURS

AT (PDMA HEAD OFFICE KARACHI)

S.NO	NAME	DESIGNATION	CONTACT	SIGNATURE
1	Sajjad Muhamad.	DD (H.A.C.)	0331-2817531	
2	Dr. Ahmed Ali	DTI SFA	0333-2388286	
3	Shokat ali	DDC	0300-8266610	
4	Shahid Ali	Section Officer	03343575326	
5	Naveed Anwer Meri	C.S DO/PC	0333-3090695	



GOVERNMENT OF SINDH  
REHABILITATION DEPARTMENT  
PROVINCIAL DISASTER MANAGEMENT AUTHORITY (SINDH)  
BUILDING NO.C-26, MAIN KHAYABAN-E-JAMIHILAL  
DHA, PHASE-VII, KARACHI.  
Phone 021-35318192, Fax: 021-35314219  
Karachi dated: 11.06.2025


**Subject:** MINUTES OF THE SECOND MEETING OF THE PROCUREMENT COMMITTEE FOR THE PROCUREMENT OF GOODS FOR OFFICE MANAGEMENT OF PDMA SINDH (OPENING OF BIDS) HELD ON 11.06.2025 AT 1430

A meeting of the Procurement Committee constituted in pursuance of rule 7 of the SPP Rule-2010 and notified vide No. SO-I(Rehab)/3-14/2014/4016, dated:01.07.2024 regarding the procurement of Goods (office management) was held under the Chairmanship of Deputy Director (HQ&C), PDMA Sindh/ Chairman PC, on 11<sup>th</sup> June, 2025 at PDMA Head office Karachi at 1430 hours for opening of tenders through EPADS, as per schedule communicated vide NIT published in leading daily newspapers Jung dated 25<sup>th</sup> May 2025, Awami Awaz dated 25<sup>th</sup> May 2025 and Business Recorder dated 25<sup>th</sup> May 2025, hosted on PDMA website and EPADS (Tender No# S-250582805, 250582806, 250582807, 250582808, 250582809, 250582810, 250582812, 250582813). (The attendance sheets of the Procurement Committee members and participated venders/firms are attached as Annexure- "A" and "B").

2. After welcoming the PC members and participants/vendors to the meeting, the Chair informed committee members that the bids opening process is through EPADS and the tender will be opened as per given scheduled of bid opening date and time in the cited office address through EPADS, as per bidding process, the procurement Committee shall scrutinize the bids i.e. tender fee, 2% earnest money in compliance with Single Stage One Envelop procedure in the initial phase, hence the technical and financial bids shall be evaluated as per SPP Rules, 2010 (Amended from time to time).

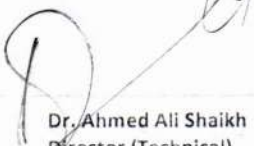
3. It was informed to all the participants that the bidders who qualify in the initial scrutiny shall be evaluated further by the Procurement committee and the inspection of items shall be conducted through PC and the Inspection cost if any shall be borne by the bidders at their warehouse/dealership or at PDMA HQ Karachi.


4. After the opening of bids, the committee found that none of the bidders had participated in the bidding process through E-PADS for tendered item category No. 1,2,3,4. However, only two bidders participated in the tendered item categories No. 5, 6, 7, and 8. Out of these, one bidder submitted bids for categories 5, 6, 7, and 8, while the other bidder participated only in category 8. Both bidders submitted the required bid securities and tender fees within the stipulated time and date. The names of the bidders, specifications, rates, total amounts, and bid securities were read aloud and duly recorded. The details of the bidders are provided below:"

  
Shahid Ali  
Section Officer  
Rehabilitation Department  
Member PC

  
Naveed Anwer Mari  
Chief Statistician  
Industries & Commerce Dept.  
Member PC

  
Shoukat Ali  
Assistant Director (P)  
PDMA Sindh  
Secretary / Member PC

  
Dr. Ahmed Ali Shaikh  
Director (Technical)  
Sindh Food Authority  
Member PC

  
Altaf Qureshi  
Deputy Director (HQ&C)  
PDMA Sindh  
Chairman PC



Sr.No	Name of Bidders	Original copy of 2% Earnest Money & Tender Fee submitted before opening	Participated in Tender
1	M/s Rizwan Corporation	Yes	Yes
2	M/s Misaaf Energy (Pvt.) Ltd.	Yes	Yes

Category/Item wise details are as under:-

05. (i) NIT Category No.05: Hardware (Laptop Qty 02, Paper Shredder Qty: 02 Printer Black & White Qty: 04, Color Printer Qty: 03, Scanner Qty: 02):-

S#	Item	No. of BDs submitted by the bidders	Tender fee received	Attendance Sheet
01	Laptop	01	01	Annexure"A"
02	Paper Shredder	01	01	
03	Printer Black & White	01	01	
04	Color Printer	01	01	
05	Scanner	01	01	

Detail of financial bid for the Category No.05 Hardware (Laptop, Paper Shredder, Printer Black & White, Color Printer, Scanner):-

S#	Name of the Bidder	Bid Quote by the Bidder	
		Rate/ Category Rs. Cost offered by the Bidder (PKR)*	Amount of Bid Security Rs.
i.	M/s Rizwan Corporation	Rs.2,520,000/-	Rs.51,000/-

05. (ii)- NIT Category No.06 : Plant & Machinery (Split AC 1.5 Ton Inverter Qty 03, Split AC 1 Ton Inverter Qty 04, Refrigerator Single Door Qty: 04, Water Dispenser Qty: 08, Electric Insect Killer Machine Qty: 05, Smart LED 55" Qty: 03):-

S#	Item	No. of BDs submitted by the bidders	Tender fee received	Attendance Sheet
01	Split AC 1.5 Ton Inverter	01	01	Annexure"A"
02	Split AC 1 Ton Inverter	01	01	
03	Refrigerator Single Door	01	01	
04	Water Dispenser	01	01	
05	Electric Insect Killer Machine	01	01	
06	Smart LED 55"	01	01	

Detail of financial bid for the Category No.06 Plant & Machinery (Split AC 1.5 Ton Inverter, Split AC 1 Ton Inverter, Refrigerator Single Door, Water Dispenser, Electric Insect Killer Machine, Smart LED 55"):-

S#	Name of the Bidder	Bid Quote by the Bidder	
		Rate/ Category Rs. Cost offered by the Bidder (PKR)*	Amount of Bid Security Rs.
i.	M/s Rizwan Corporation	Rs.2,585,000/-	Rs.52,000/-

Shahid Ali  
Section Officer  
Rehabilitation Department  
Member PC

Naveed Anwer Mari  
Chief Statistician  
Industries & Commerce Dept.  
Member PC

Shoukat Ali  
Assistant Director (P)  
PDMA Sindh  
Secretary / Member PC

Ahmed Ali Shaikh  
Director (Technical)  
Sindh Food Authority  
Member PC

Altaf Qureshi  
Deputy Director (HQ&C)  
PDMA Sindh  
Chairman PC



05. (iii) NIT Category No. .07 : Furniture & Fixture (Executive Table Qty : 02, Executive Chair Qty: 04, Visitor Chair Qty: 18, File Rack Qty: 10, Office Table Qty 06):-

S#	Item	No. of BDs submitted by the bidders	Tender fee received	Attendance Sheet
01	Executive Table	01	01	Annexure"A"
02	Executive Chair	01	01	
03	Visitor Chair	01	01	
04	File Rack	01	01	
05	Office Table	01	01	

Detail of financial bid for the Category No.07 Furniture & Fixture (Executive Table, Executive Chair, Visitor Chair, File Rack, Office Table):-

S#	Name of the Bidder	Bid Quote by the Bidder	
		Rate/ Category Rs. Cost offered by the Bidder (PKR)*	Amount of Bid Security Rs.
i.	M/s Rizwan Corporation	Rs.2,331,000/-	Rs.50,000/-

05. (iv) NIT Category No. 08 : Others Building & Structure (Generator 20 KVA Qty: 02):-

S#	Item	No. of BDs submitted by the bidders	Tender fee received	Attendance Sheet
01	Generator 20 KVA	02	02	Annexure"A"

Detail of financial bid for the Category No.08 Others Building & Structure (Generator 20 KVA)

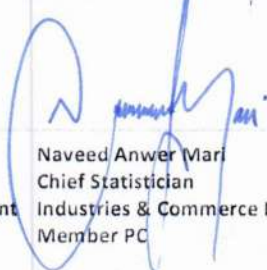
S#	Name of the Bidder	Bid Quote by the Bidder	
		Rate/ Category Rs. Cost offered by the Bidder (PKR)*	Amount of Bid Security Rs.
i.	M/s Rizwan Corporation	Rs.4,900,000/-	Rs.100,000/-
Ii	Misaaf Energy (Pvt.) Ltd.	Rs.2,963,178/-	Rs. 60,000/-

The PC, after deliberations, took the following decisions:

- It was decided that Procurement committee will evaluate / assess that tendered items as per NIT specifications.
- It was decided that the NTN GST registration status of the firms would be checked from FBR portals.
- That the detailed evaluation of bids for above procurement may be done in the next meeting of the procurement committee and recommendation would be finalized.



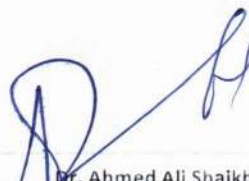
Shahid Ali  
Section Officer  
Rehabilitation Department  
Member PC



Naveed Anwer Mari  
Chief Statistician  
Industries & Commerce Dept.  
Member PC



Shoukat Ali  
Assistant Director (P)  
PDMA Sindh  
Secretary / Member PC



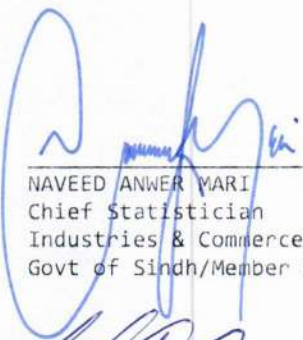
Dr. Ahmed Ali Shaikh  
Director (Technical)  
Sindh Food Authority  
Member PC





Altaf Qureshi  
Deputy Director (HQ&C)  
PDMA Sindh  
Chairman PC


- The procurement committee has decided that only one bidder has participated in Category 5,6,7 so under the rule 48 of SPP rule, there is need to ensure competitiveness by verifying that the proposed rates align with market standards or match with previous rates. To achieve this, quotations should be obtained from registered firms in the market and compared with the rates offered by the bidder, If the bidder qualifies the requirements of bidding documents then it may be placed in the next meeting of the procurement committee for decisions.
- Furthermore, the committee was informed that none of the bidders had participated for the tendered item Category 1,2,3,4 i.e., Stationary, Computer Stationary, Printing & Publication, Entertainment & Gift Therefore, it is now recommended that these items may be re-tendered in the next financial year.


7. The meeting ended with vote of thanks to and from the Chair.

  
 \_\_\_\_\_  
 NAVEED ANWER MARI  
 Chief Statistician  
 Industries & Commerce Department  
 Govt of Sindh/Member PC

  
 \_\_\_\_\_  
 SHAHID ALI  
 Section Officer  
 Rehabilitation Department  
 Govt of Sindh/Member PC

  
 \_\_\_\_\_  
 SHOUKAT ALI  
 Assistant Director (Procurement)  
 PDMA Sindh / Secretary & Member PC

  
 \_\_\_\_\_  
 DR. AHMED ALI SHAIKH  
 Director Technical  
 Sindh Food Authority  
 Govt of Sindh /Member PC

  
 \_\_\_\_\_  
 ALTAF QURESHI  
 Deputy Director (HQ&C)  
 PDMA Sindh/Chairman PC



ATTENDANCE SHEET FOR PROCUREMENT COMMITTEE

OPENING OF BID FOR PROCUREMENT OF ENTERTAINMENT & GIFT (Framework contract for 01 years)

FOR PDMA SINDH (FY 2024 – 25) HELD ON 11<sup>TH</sup> JUNE 2025 AT 1430 HOURS

AT (PDMA HEAD OFFICE KARACHI)






S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	ALTAQURAH	Dy. Dir. (HQ)	PDMA Sindh ICG	0321/2420678	Altaqurah
2	Dr. Ahmad Ali Shahid	Director ICG	Sindh Food Authority	0333 2388290	
3	Shaukat Ali	Assistant Director (ICG)	PDMA	0300-9266610	
4	Naveed Anwar Mian	Chief Statistician	DI & C	0333-3090695	
5	Shahid A.T.	Section Officer	Registration	0334 3575326	

ATTENDANCE SHEET FOR PROCUREMENT COMMITTEE

OPENING OF BID FOR PROCUREMENT OF STATIONARY (Framework contract for 01 years)

FOR PDMA SINDH (FY 2024 – 25) HELD ON 11<sup>TH</sup> JUNE 2025 AT 1430 HOURS

AT (PDMA HEAD OFFICE KARACHI)

S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	ALTAF Qureshi	Dy Dir (HQ)	PDMA, Sindh	0321/2420670	
2	Shaukat ali	Assistant Director (P)	PDMA	0300-9266610	
3	M. Ahmad Anwar Chaudhary	Director Technical CHIEF STATISTICIAN	CPA	0323 2388290	
4	Naveed Anwar Mavi		Directorate of Industries	0333-3090695	
5	Shahid Ali	Section Officer	Rehabilitation	03393571320	



ATTENDANCE SHEET FOR PROCUREMENT COMMITTEE

OPENING OF BID FOR PROCUREMENT OF COMPUTER STATIONARY (Framework contract for 01 years)

FOR PDMA SINDH (FY 2024 – 25) HELD ON 11<sup>TH</sup> JUNE 2025 AT 1430 HOURS

AT (PDMA HEAD OFFICE KARACHI)

S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	Ataf Qureshi	Dy Dir (HQ)	PDMA, Sindh Karachi	032112420678	Ataf Qureshi
2	Dr. Ahmed Ali Shah	Director Technical	SFA	0333 2388290	
3	Shamsul Gani	Assistant Director UP	PDMA	0300-9266610	
4	Naveed Anwar Mian	Chief Stationary	D.I & C	0333-3090635	
5	Shahid Ali	Section Officer	Rehabilitation	03333575326	

ATTENDANCE SHEET FOR PROCUREMENT COMMITTEE

OPENING OF BID FOR PROCUREMENT OF PRINTING & PUBLICATION (Framework contract for 01 years)

FOR PDMA SINDH (FY 2024 – 25) HELD ON 11<sup>TH</sup> JUNE 2025 AT 1430 HOURS

AT (PDMA HEAD OFFICE KARACHI)

S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	ALTAF Qureshi	Dy Dir (HQ)	PDMA Sindh	0321-2420678	Altaf Qureshi
2	Dr. Ahmad Ali Shauq	Director Technical	Sindh Food Authority	0323 23882-80	Dr. Ahmad Ali Shauq
3	Shaukat Ali	Assistant director (ID)	(PDMA)	0300-9266610	Shaukat Ali
4	Naveed Amves Mai	Chief Statistician	DISC	0333-3090655	Naveed Amves Mai
5	Shehida	Section Officer	Rehabilitation	03343575326	Shehida


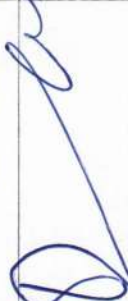





ATTENDANCE SHEET FOR PROCUREMENT COMMITTEE

OPENING OF BID FOR PROCUREMENT OF HARDWARE

FOR PDMA SINDH (FY 2024 – 25) HELD ON 11<sup>TH</sup> JUNE 2025 AT 1430 HOURS

AT (PDMA HEAD OFFICE KARACHI)


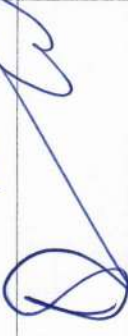

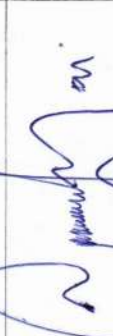

S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	AL TAF Quaghi	Dy Dir (HQ)	PDMA Sindh Kd	0321-2420678	
2	M. Ahmed Ali Shahid	Director Technical	SFA	0333 2388296	
3	Shaukat Ali	Assistant Director (P)	PDMA	0307-9266610	
4	Naveed Anwar Munir	Chief Statistician	DI & C	0333-3090695	
5	Shehid Ali	Section Officer	Rehabilitation	03343571326	

ATTENDANCE SHEET FOR PROCUREMENT COMMITTEE

OPENING OF BID FOR PROCUREMENT OF PLANT & MACHINERY

FOR PDMA SINDH (FY 2024 – 25) HELD ON 11<sup>TH</sup> JUNE 2025 AT 1430 HOURS

AT (PDMA HEAD OFFICE KARACHI)

S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	Abdul Qader	Director (HQ)	PDMA Sindh Ker	0321 2420678	
2	Dr. Arman Ali Joint	Director Technical	SFA	0333 23882290	
3	Shaukat Ali	Assistant Director (PI)	PDMA	0300-9266610	
4	NAVEED ANWER MAR	CHIEF STATISTICIAN	DISC	0333-3096695	
5	Shaukat Ali	Section Officer	Rehabilitation	03343575320	



ATTENDANCE SHEET FOR PROCUREMENT COMMITTEE

OPENING OF BID FOR PROCUREMENT OF FURNITURE & FIXTURE

FOR PDMA SINDH (FY 2024 – 25) HELD ON 11<sup>TH</sup> JUNE 2025 AT 1430 HOURS

AT (PDMA HEAD OFFICE KARACHI)






S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	ALTAT Qureshi	Dy. Dir (HQ)	PDMA Sindh	03212420678	ALTAT Qureshi
2	Dr. Ahmed Ali Shafiq	Director Technical	SFA	0323 7388280	Dr. Ahmed Ali Shafiq
3	Shaukat Ali	Assistant Director (P)	PDMA	0321-9266610	Shaukat Ali
4	Naveed Amves Mavi	Chief Statistician	DI & C	0333-3090695	Naveed Amves Mavi
5	Shahid A.C.	Section Officer	Rehabilitation	03343575326	Shahid A.C.

ATTENDANCE SHEET FOR PROCUREMENT COMMITTEE

OPENING OF BID FOR PROCUREMENT OF OTHERS BUILDING & STRUCTURE

FOR PDMA SINDH (FY 2024 – 25) HELD ON 11<sup>TH</sup> JUNE 2025 AT 1430 HOURS

AT (PDMA HEAD OFFICE KARACHI)

S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	ALTAQ Quadri	Dr. DC (HQ)	PDMA Sindh	8321 2720678	
2	Dr. Ahmed Ali Ghani	Director Technical	SFA	0323 2388290	
3	Shaukat Ali	Assistant Director (P)	PDMA	0300-9266610	
4	Naveed Anwar Mari	Chief Stg Physician	DI & C	0303-3090695	
5	Shehryar A. A.	Section Officer	Rehabilitation	0334 3575326	




ATTENDANCE SHEET FOR BIDDERS

OPENING OF BID FOR PROCUREMENT OF HARDWARE

FOR PDMA SINDH (FY 2024 – 25) HELD ON 11<sup>TH</sup> JUNE 2025 AT 1430 HOURS

AT (PDMA HEAD OFFICE KARACHI)


S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	Rizwan Ahmed	CEO	Rizwan Corporation	0335-2620777	
2					
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ATTENDANCE SHEET FOR BIDDERS

OPENING OF BID FOR PROCUREMENT OF PLANT & MACHINERY

FOR PDMA SINDH (FY 2024 – 25) HELD ON 11<sup>TH</sup> JUNE 2025 AT 1430 HOURS

AT (PDMA HEAD OFFICE KARACHI)

S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	Rizwan Ahmed	C.E.O	Rizwan Corporation	0335-2620737	
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ATTENDANCE SHEET FOR BIDDERS

OPENING OF BID FOR PROCUREMENT OF FURNITURE & FIXTURE

FOR PDMA SINDH (FY 2024 – 25) HELD ON 11<sup>TH</sup> JUNE 2025 AT 1430 HOURS

AT (PDMA HEAD OFFICE KARACHI)



S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	Rizwan Ahmad	C.O	Rizwan Corporation	0335-2620777	
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ATTENDANCE SHEET FOR BIDDERS

OPENING OF BID FOR PROCUREMENT OF OTHERS BUILDING & STRUCTURE

FOR PDMA SINDH (FY 2024 – 25) HELD ON 11<sup>TH</sup> JUNE 2025 AT 1430 HOURS

AT (PDMA HEAD OFFICE KARACHI)

S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	M. Huzefa	G.M. Sales	MISAAF ENERGY	0306-8050808	
2	Rizwan Ahmed	CEO	Rizwan Corporation	0335-2620777	
3					
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GOVERNMENT OF SINDH  
REHABILITATION DEPARTMENT  
PROVINCIAL DISASTER MANAGEMENT AUTHORITY (SINDH)  
BUILDING NO.C-26, MAIN KHAYABAN-E-JAMIHILAL  
DHA, PHASE-VII, KARACHI.  
Phone 021-35318192, Fax: 021-35314219  
Karachi dated: 12.06. 2025

**Subject: MINUTES OF THE THIRD PROCUREMENT COMMITTEE MEETING HELD ON 12TH JUNE 2025 AT 1400 HOURS FOR THE EVALUATION OF TECHNICAL AND FINANCIAL BIDS FOR THE PROCUREMENT OF GOODS (OFFICE MANAGEMENT) FOR CFY 2024-25**

A meeting of the Procurement Committee constituted in pursuance of rule 7 of the SPP Rule-2010 and notified vide No.SO-I(Rehab)/3-4/2014/4016, dated:01.07.2024 regarding procurement of goods (office management) was held under the Chairmanship of Deputy Director (HQ&C), PDMA Sindh/ Chairman PC, on 12<sup>th</sup> June, 2025 at PDMA Head office Karachi at 1400 hours, for evaluation of technical and financial bids (the attendance sheet of procurement committee is attached as Annexure-A).

2. After welcoming the PC members to the meeting, the Chair informed the committee that total 5 bids were received for 4 tendered categories. Out of which 4 bids were found technically qualified for tendered category No.5,6,7 and 8 i.e. Hardware, Plant & Machinery, Furniture & Fixture and Other Building & Structure (Generator). The bidding process was single stage one envelope as per (Rules 46(i) of SPP Rules- 2010 amended from time to time), hence the technical and financial bids were evaluated as per SPP Rules, 2010 (Amended from time to time).

3. On the basis of bidders qualification report and technical Evaluation/ Specifications (Sample Evaluation) report, the detail of responsive and non-responsive (qualified / disqualified) bidders are as under:-


**03.(i) NIT Category No.05 Hardware (Laptop Qty 02, Paper Shredder Qty: 02 Printer Black & White Qty: 04, Color Printer Qty: 03, Scanner Qty: 02):-**

Sr.No	Name of Bidder/Firm	Status	BQR at Annexure	TER (Sample Evaluation) Report at Annexure
1	M/S Rizwan Corporation	Qualified	"A-1"	"B-1 to B-5"

Following is the detail of bidder for the NIT category No.05 Hardware

Sr.No	Name of Bidder/Firm	Total quoted Bid Rs	Submitted pay order against 2% Bid Security
1	M/S Rizwan Corporation	Rs.2,520,000/-	Rs.51,000/-

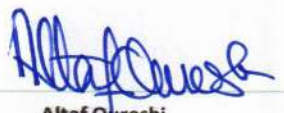
• The PC was informed that only one bidder had participated and found technically qualified, details are given in BQR. The PC decided that as per Rule-48 of SPP Rules the prices may be compared with market price and previous rate item for NIT Category No.05 items.

  
Shahid Ali  
Section Officer  
Rehabilitation Department  
Member PC

  
Naveed Anwer Mari  
Chief Statistician  
Industries & Commerce Dept.  
Member PC

  
Shoukat Ali  
Assistant Director (P)  
PDMA Sindh  
Secretary / Member PC

  
Dr. Ahmed Ali Shaikh  
Director (Technical)  
Sindh Food Authority  
Member PC

  
Altaf Qureshi  
Deputy Director (HQ&C)  
PDMA Sindh  
Chairman PC



03.(ii) NIT Category No.06: Plant & Machinery (Split AC 1.5 Ton Inverter Qty 03, Split AC 1 Ton Inverter Qty 04, Refrigerator Single Door Qty: 04, Water Dispenser Qty: 08, Electric Insect Killer Machine Qty: 05, Smart LED 55" Qty: 03):-

Sr. No	Name of Bidder/Firm	Status	BQR at Annexure	TER (Sample Evaluation) Report at Annexure
1	M/S Rizwan Corporation	Qualified	"A-2"	"B-6 to B-11"

Following is the detail of bidder for the NIT category No.06 Plant & Machinery

Sr.No	Name of Bidder/Firm	Total quoted Bid Rs	Submitted pay order against 2% Bid Security
1	M/S Rizwan Corporation	Rs.2,585,000/-	Rs.52,000/-

• The PC was informed that only one bidder had participated and found technically qualified, details are given in BQR. The PC decided that as per Rule-48 of SPP Rules the prices may be compared with market price and previous rate item for NIT Category No.06 items.

03.(iii) NIT Category No.07: Furniture & Fixture (Executive Table Qty : 02, Executive Chair Qty: 04, Visitor Chair Qty: 18, File Rack Qty: 10, Office Table Qty 06):-

Sr.No	Name of Bidder/Firm	Status	BQR at Annexure	TER (Sample Evaluation) Report at Annexure
1	M/S Rizwan Corporation	Qualified	"A-3"	"B-12 to B-16"

Following is the detail of bidder for the NIT Category No.7 Furniture & Fixture

Sr.No	Name of Bidder/Firm	Total quoted Bid Rs	Submitted pay order against 2% Bid Security
1	M/S Rizwan Corporation	Rs.2,331,000/-	Rs.50,000/-

• The PC was informed that only one bidder had participated and found technically qualified, details are given in BQR. The PC decided that as per Rule-48 of SPP Rules the prices may be compared with market price and previous rate item for NIT Category No.07 items.


03.(iv) NIT Category No.08: Others Building & Structure (Generator 20 KVA Qty: 02):-

Sr.No	Name of Bidder/Firm	Status	BQR at Annexure	TER (Sample Evaluation) Report at Annexure
1	M/S Rizwan Corporation	Qualified	"A-4"	"B-17"
2	M/S Misaaf Energy (Pvt.) Ltd	Disqualified		-

Following is the detail of bidder for the NIT Category No.8 Others Building & Structure (Generator 20 KVA)

Sr.No	Name of Bidder/Firm	Total quoted Bid Rs	Submitted pay order against 2% Bid Security
1	M/S Rizwan Corporation	Rs.4,900,000/-	Rs.100,000/-

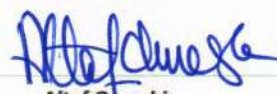
• The PC was informed that only one bidder was technically qualified out of two bidders, details are given in BQR. The PC decided that as per Rule-48 of SPP Rules the prices may be compared with market price for NIT Category No.08.

  
Shahid Ali  
Section Officer  
Rehabilitation Department  
Member PC

  
Naveed Anwer Mari  
Chief Statistician  
Industries & Commerce Dept.  
Member PC

  
Shoukat Ali  
Assistant Director (P)  
PDMA Sindh  
Secretary / Member PC

  
Dr. Ahmed Ali Shaikh  
Director (Technical)  
Sindh Food Authority  
Member PC

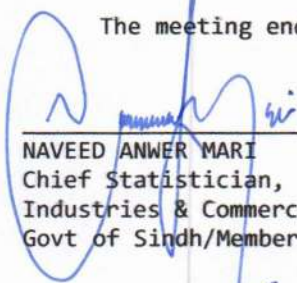
  
Altaf Qureshi  
Deputy Director (HQ&C)  
PDMA Sindh  
Chairman PC




8. The PC, after deliberations took the following decisions;

- The Chair informed the committee that, as per the decision of the Procurement Committee (PC) and in compliance with Rule 48 of the SPP Rules, it is crucial to ensure competitiveness by verifying that the proposed rates align with market standards or match previous rates. To achieve this, quotations should be obtained from registered firms in the market and compared with the rates offered by the successful bidder. If the successful bidder's rates are found to be the most advantageous and responsive, a recommendation for the award of the contract may be made in the next meeting of the Procurement Committee.


The meeting ended with vote of thanks to and from the Chair.



NAVEED ANWER MARI  
Chief Statistician,  
Industries & Commerce Department  
Govt of Sindh/Member PC

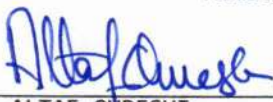


SHOUKAT ALI  
Assistant Director (Procurement)  
PDMA Sindh / Secretary & Member PC



SHAHID ALI  
Section Officer  
Rehabilitation Department  
Govt of Sindh/Member PC

DR. AHMED ALI SHAIKH  
Director Technical  
Sindh Food Authority  
Member PC




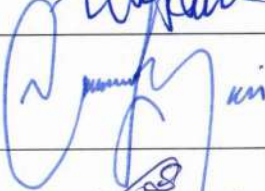


ALTAF QURESHI  
Deputy Director (HQ&C)  
PDMA Sindh/Chairman PC

ATTENDANCE SHEET FOR PROCUREMENT COMMITTEE

3<sup>RD</sup> MEETING FOR PROCUREMENT OF GOODS (OFFICE MANAGEMENT)

FOR PDMA SINDH (FY 2024 – 25) HELD ON 12<sup>TH</sup> JUNE 2025 AT 1400 HOURS

AT (PDMA HEAD OFFICE KARACHI)

S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	ALTAF Qureshi	Dy. Dir (HQ)	PDMA Sindh ICU	03212420678	
2	Naveed	C.S (DI&C)	DI & C	0333-3090695	
3	Sherid A	section officer	Rehabilitation	03343575326	
4	Shaukat ali	A.D (P)	PDMA	0300-9266610	
5					



GOVERNMENT OF SINDH  
REHABILITATION DEPARTMENT  
PROVINCIAL DISASTER MANAGEMENT AUTHORITY (SINDH)  
BUILDING NO.C-26, MAIN KHAYABAN-E-JAMHILAL  
DHA, PHASE-VII, KARACHI.  
Phone 021-35318192, Fax: 021-35314219  
Karachi dated: 13.06. 2025

**Subject: MINUTES OF THE FOURTH PROCUREMENT COMMITTEE MEETING HELD ON 13<sup>th</sup> JUNE 2025 AT 1500 HOURS FOR THE EVALUATION OF TECHNICAL AND FINANCIAL BIDS FOR THE PROCUREMENT OF GOODS (OFFICE MANAGEMENT) FOR CFY 2024-25**

A meeting of the Procurement Committee constituted in pursuance of rule 7 of the SPP Rule-2010 and notified vide No.S0-I(Rehab)/3-4/2014/4016, dated:01.07.2024 regarding procurement of goods (office management) was held under the Chairmanship of Deputy Director (HQ&C), PDMA Sindh/ Chairman PC, on 13<sup>th</sup> June, 2025 at PDMA Head office Karachi at 1500 hours, for evaluation of technical and financial bids (the attendance sheet of procurement committee is attached as Annexure-A).

2. After welcoming the PC members to the meeting, the Chair informed the committee that total 5 bids were received for 4 tendered categories. Out of which 4 bids were found technically qualified for tendered categories No.5,6,7 and 8 i.e. Hardware, Plant & Machinery, Furniture & Fixture, Other Building & Structure (Generator). The bidding process was single stage one envelope as per (Rules 46(i) of SPP Rules- 2010 amended from time to time), hence the technical and financial bids were evaluated as SPP Rules, 2010 (Amended from time to time).


3. The details of qualified bidders as per technical and financial evaluation in the last PC meeting are as under:-

**03.(i) NIT Category No.05 Hardware (Laptop Qty 02, Paper Shredder Qty: 02 Printer Black & White Qty: 04, Color Printer Qty: 03, Scanner Qty: 02):-**


Sr.No	Name of Bidder/Firm	Status	BQR at Annexure
1	M/S Rizwan Corporation	Qualified	"A-1"

**03.(ii) NIT Category No.06: Plant & Machinery (Split AC 1.5 Ton Inverter Qty 03, Split AC 1 Ton Inverter Qty 04, Refrigerator Single Door Qty: 04, Water Dispenser Qty: 08, Electric Insect Killer Machine Qty: 05, Smart LED 55" Qty: 03):-**


Sr.No	Name of Bidder/Firm	Status	BQR at Annexure
2	M/S Rizwan Corporation	Qualified	"A-2"

  
Javed Anwer Mari  
Chief Statistician  
Industrial & Commerce Department  
Govt of Sindh Member PC

  
Shahid Ali  
Section Officer  
Rehabilitation Department  
Member PC

  
Shoukat Ali  
Assistant Director (Procurement)  
PDMA Sindh  
Secretary / Member PC

  
Dr. Ahmed Ali Shaikh  
Director (Technical)  
Sindh Food Authority  
Member PC

  
Altaf Qureshi  
Deputy Director (HQ&C)  
PDMA Sindh  
Member PC, Chairman PC



03.(iii) NIT Category No.07: Furniture & Fixture (Executive Table Qty : 02, Executive Chair Qty: 04, Visitor Chair Qty: 18, File Rack Qty: 10, Office Table Qty 06):-

Sr.No	Name of Bidder/Firm	Status	BQR at Annexure
2	M/S Rizwan Corporation	Qualified	"A-3"

03.(iv) NIT Category No.08: Others Building & Structure (Generator 20 KVA Qty: 02):-

Sr.No	Name of Bidder/Firm	Status	BQR at Annexure
2	M/S Rizwan Corporation	Qualified	"A-4"

4. The Procurement Committee inspected the samples provided by the technically qualified bidder and found them satisfactory and in compliance with the required specifications the details are given below:

Sr.No	Name of Bidder/Firm	Status	TER (Sample Evaluation) Report at Annexure
1	M/S Rizwan Corporation	Satisfactory	"B-1 to B-17"

5. The Chair also informed the Committee that as per decision of last PC meeting and in compliance with Rule-48 of SPP Rules, to ensure competitiveness, it is crucial to verify that the proposed rates align with market standard and in this regard quotations were called from the registered firms from the market to compare them with the successful bidders and if found most advantageous and responsive then recommended for award of the contract. The details of quotations received for NIT category No.5,6,7 and 8 are mentioned as under:-

**NIT Category No.05: HARDWARE**

Sr. No	Items	Total Bid quoted by the successful bidder M/S Rizwan Corporation	Rate quoted by the firm (From Market)		
			M/S S.A Enterprises	M/S AY Capital	M/S Wayland Digital
01	Laptop	Rs.500,000/-	Rs.511,000/-	Rs.520,000/-	Rs.516,000/-
02	Paper Shredder	Rs.350,000/-	Rs.360,600/-	Rs.366,000/-	Rs.363,000/-
03	Printer Black & White	Rs.480,000/-	Rs.488,800/-	Rs.496,000/-	Rs.492,000/-
04	Color Printer	Rs.540,000/-	Rs.544,800/-	Rs.555,000/-	Rs.552,000/-
05	Scanner	Rs.650,000/-	Rs.656,000/-	Rs.660,000/-	Rs.658,000/-

Upon evaluation and comparison of financial bid with the market rates/quotations it was found that the financial bid of M/S Rizwan Corporation remains lowest and matched with the specification of NIT, therefore, PC recommended M/S Rizwan Corporation for award of Contract.

Naveed Anwer Mari  
Chief Statistician  
Industrial & Commerce Department

Shahid Ali  
Section Officer  
Rehabilitation Department

Shoukat Ali  
Assistant Director (Procurement)  
PDMA Sindh

Dr. Ahmed Ali Shaikh  
Director (Technical)  
aSindh Food Authority

Altaf Qureshi  
Deputy Director (HQ&C)  
PDMA Sindh



**NIT Category No.06: PLANT & MACHINERY**

Sr. No	Items	Total Bid quoted by the successful bidder M/S Rizwan Corporation	Rate quoted by the firm (From Market)		
			M/S S.A Enterprises	M/S AY Capital	M/S Wayland Digital
01	Split Ac 1.5 ton inverter	Rs.540,000/-	Rs.543,000/-	Rs.555,000/-	Rs.546,000/-
02	Split Ac 1 ton inverter	Rs.640,000/-	Rs.648,000/-	Rs.662,000/-	Rs.656,000/-
03	Refrigerator single door	Rs.300,000/-	Rs.312,000/-	Rs.322,000/-	Rs.316,000/-
04	Water Dispenser	Rs.440,000/-	Rs.456,000/-	Rs.476,000/-	Rs.464,000/-
05	Electric insect killer	Rs.125,000/-	Rs.135,000/-	Rs.150,000/-	Rs.145,000/-
06	Smart LED 55"	Rs.540,000/-	Rs.546,000/-	Rs.561,000/-	Rs.555,000/-

Upon evaluation and comparison of financial bid with the market rates/quotations it was found that the financial bid of M/S Rizwan Corporation remains lowest and matched with the specification of NIT, therefore, PC recommended M/S Rizwan Corporation for award of Contract.

**NIT Category No.07: FURNITURE & FIXTURE**

Sr. No	Items	Total Bid quoted by the successful bidder M/S Rizwan Corporation	Rate quoted by the firm (From Market)		
			M/S S.A Enterprises	M/S AY Capital	M/S Wayland Digital
01	Executive Table	Rs.280,000/-	Rs.282,000/-	Rs.290,000/-	Rs.288,000/-
02	Executive Chair	Rs.320,000/-	Rs.324,000/-	Rs.336,000/-	Rs.332,000/-
03	Visitor Chair	Rs.396,000/-	Rs.414,000/-	Rs.486,000/-	Rs.450,000/-
04	File Rack	Rs.675,000/-	Rs.680,000/-	Rs.700,000/-	Rs.690,000/-
05	Office Table	Rs.660,000/-	Rs.672,000/-	Rs.690,000/-	Rs.684,000/-

Upon evaluation and comparison of financial bid with the market rates/quotations it was found that the financial bid of M/S Rizwan Corporation remains lowest and matched with the specification of NIT, therefore, PC recommended M/S Rizwan Corporation for award of Contract.

**NIT Category No.08: OTHER BUILDING STRUCTURE (GENERATOR)**

Sr. No	Items	Total Bid quoted by the successful bidder M/S Rizwan Corporation	Rate quoted by the firm (From Market)		
			M/S S.A Enterprises	M/S AY Capital	M/S Wayland Digital
01	Generator 20 KVA	Rs.4,900,000/-	Rs.5,200,000/-	Rs.5,800,000/-	Rs.5,400,000/-

Naveed Anwer Mari  
Chief Statistician  
Industrial & Commerce Department  
Govt of Sindh Member PC

Shahid Ali  
Section Officer  
Rehabilitation Department  
Member PC

Shoukat Ali  
Assistant Director (Procurement)  
PDMA Sindh  
Secretary / Member PC

Dr. Ahmed Ali Shaikh  
Director (Technical)  
aSindh Food Authority  
Member PC

Altat Qureshi  
Deputy Director (HQ&C)  
PDMA Sindh  
Member PC, Chairman PC



Upon evaluation and comparison of financial bid with the market rates/quotations it was found that the financial bid of M/S Rizwan Corporation remains lowest and matched with the specification of NIT, therefore, PC recommended M/S Rizwan Corporation for award of Contract.

6. The Chair also informed the Committee that the Procurement Committee prepared comparative statements for the above mentioned 04 categories items, details of evaluation along with recommendations are mentioned in the comparative statements; the same are attached at annexures (Laptop) Annexure-(C-1), Paper Shredder-(C-2), Printer Black & White-(C-3), Color Printer-(C-4), Scanner (C-5), Split Ac 1.5 ton inverter (C-6), Split Ac 1 ton Inverter (C-7), Refrigerator single door (C-8), Water Dispenser -(C-9), Electric Insect killer Machine -(C-10), Smart LED 55" -(C-11), Executive Table -(C-12), Executive Chair-(C-13), Visitor Chair -(C-14), File Rack -(C-15), Office Table-(C-16), Generator 20 KVA -(C-17) details mentioned are as under:

7. The PC also prepared Bid Evaluation Reports (BERs) for all the above mentioned Four (04) Categories; same are attached at annexures (Laptop) Annexure-(D-1), Paper Shredder-(D-2), Printer Black & White-(D-3), Color Printer- (D-4), Scanner (D-5), Split Ac 1.5 ton inverter (D-6), Split Ac 1 ton Inverter (D-7), Refrigerator single door (D-8), Water Dispenser -(D-9), Electric Insect killer Machine -(D-10), Smart LED 55" -(D-11), Executive Table -(D-12), Executive Chair-(D-13), Visitor Chair -(D-14), File Rack -(D-15), Office Table-(D-16), Generator 20 KVA -(D-17) details mentioned are as under:

8. The total quoted bids for the below mentioned (04) categories were compared with the market price, wherein all items price found below with the market price detail mentioned as under;


No	Name of Item	Name of Successful bidder	Total quoted and evaluated cost by the successful bidder (Rs.)	Comparison with Market Price	Recommendations by the PC
01	Laptop	M/S Rizwan Corporation	Rs.500,000/-	Below with Market Price	Recommended for award of contract by the PC
02	Paper Shredder	M/S Rizwan Corporation	Rs.350,000/-	Below with Market Price	Recommended for award of contract by the PC
03	Printer Black & White	M/S Rizwan Corporation	Rs.480,000/-	Below with Market Price	Recommended for award of contract by the PC
04	Color Printer	M/S Rizwan Corporation	Rs.540,000/-	Below with Market Price	Recommended for award of contract by the PC
05	Scanner	M/S Rizwan Corporation	Rs.650,000/-	Below with Market Price	Recommended for award of contract by the PC
06	Split Ac 1.5 ton inverter	M/S Rizwan Corporation	Rs.540,000/-	Below with Market Price	Recommended for award of contract by the PC
07	Split Ac 1 ton inverter	M/S Rizwan Corporation	Rs.640,000/-	Below with Market Price	Recommended for award of contract by the PC
08	Refrigerator single door	M/S Rizwan Corporation	Rs.300,000/-	Below with Market Price	Recommended for award of contract by the PC
09	Water Dispenser	M/S Rizwan Corporation	Rs.440,000/-	Below with Market Price	Recommended for award of contract by the PC
10	Electric insect killer	M/S Rizwan Corporation	Rs.125,000/-	Below with Market Price	Recommended for award of contract by the PC





11	Smart LED 55"	M/S Rizwan Corporation	Rs.540,000/-	Below with Market Price	Recommended for award of contract by the PC
12	Executive Table	M/S Rizwan Corporation	Rs.280,000/-	Below with Market Price	Recommended for award of contract by the PC
13	Executive Chair	M/S Rizwan Corporation	Rs.320,000/-	Below with Market Price	Recommended for award of contract by the PC
14	Visitor Chair	M/S Rizwan Corporation	Rs.396,000/-	Below with Market Price	Recommended for award of contract by the PC
15	File Rack	M/S Rizwan Corporation	Rs.675,000/-	Below with Market Price	Recommended for award of contract by the PC
16	Office Table	M/S Rizwan Corporation	Rs.660,000/-	Below with Market Price	Recommended for award of contract by the PC
17	Generator 20 KVA	M/S Rizwan Corporation	Rs.4,900,000/-	Below with Market Price	Recommended for award of contract by the PC

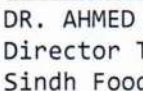
The Chair informed the Committee that all documents related to this tender including the Minutes of Meeting, BQR, BER, Comparative Statements, TER (Sample Evaluation Report), and others – will be uploaded on the SPPRA EPADS portal.

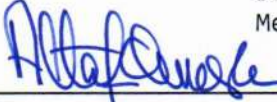
The meeting ended with a vote of thanks to and from the chair.

  
 NAVEED ANWER/MARI  
 Chief Statistician,  
 Industries & Commerce Department  
 Govt of Sindh/Member PC

  
 SHOUKAT ALI  
 Assistant Director (Procurement)  
 PDMA Sindh / Secretary & Member PC

  
 SHAHID ALI  
 Section Officer  
 Rehabilitation Department  
 Govt of Sindh/Member PC

  
 DR. AHMED ALI SHAIKH  
 Director Technical  
 Sindh Food Authority  
 Member PC

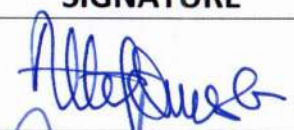
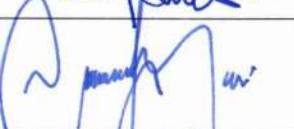


  
 ALTAF QURESHI  
 Deputy Director (HQ&C)  
 PDMA Sindh / Chairman PC

ATTENDANCE SHEET FOR PROCUREMENT COMMITTEE

4<sup>TH</sup> MEETING FOR PROCUREMENT OF GOODS (OFFICE MANAGEMENT)

FOR PDMA SINDH (FY 2024 – 25) HELD ON 13<sup>TH</sup> JUNE 2025 AT 1500 HOURS

AT (PDMA HEAD OFFICE KARACHI)

S.NO	NAME	DESIGNATION	ORGANIZATION	CONTACT	SIGNATURE
1	ALTAF Durrani	DY. Dir (H&I)	PDMA Karachi	0321/2420678	
2	Naveed	C.S	DI & C	0333-3090695	
3	Shahid Ali	Section Officer	Rehabilitation	0334 3575326	
4	Shaukat ali	AO (P)	PDMA	0300-9266610	
5					





# PROVINCIAL DISASTER MANAGEMENT AUTHORITY SINDH

## BID EVALUATION REPORT

NIT Category No.08 item: Other Building & Structure (Generator 20 KVA)

(Annexure- D-17)

1. Name of Procuring Agency Provincial Disaster Management Authority Sindh
2. Tender Reference No. INF/KRY/1728/25
3. Tender Description / name Procurement of Goods (Office Management)
4. Name of Item & Quantity Generator 20 KVA (Quantity = 02)
5. Method of procurement National Competitive Bidding (Single stage 01 envelope procedure)
6. Tender Published 25.05.2025
7. EPADS NIT NO S-250582813
8. Total Bids received 02 Nos.
9. Technical bids opening date 11.06.2025 at 1430 hours received
10. Nos. of bids technically 01 qualified
11. Bid(s) Rejected 01
12. Financial Bids opening date 11.06.2025 at 1430 hours

S#	Name of Bidder	Cost offered by the Bidder (PKR)*	Ranking in Terms of Cost	Comparison Market Price	Reasons for acceptance or Rejection	Remarks
i.	M/S Rizwan Corporation	Rs.4,900,000/-	1 <sup>st</sup>	Below with Market Price	Responsive bid	Recommended for award of contract
Estimate From Market						
ii.	M/S S.A Enterprises	Rs.5,200,000/-	-	-	-	-
iii.	AY Capital	Rs.5,800,000/-	-	-	-	-
Iv	M/S Wayland Digital	Rs.5,400,000/-				

NAVEED ANWER MARI  
Chief Statistician,  
Industries & Commerce Department  
Govt of Sindh/ Member PC

SAHOUKAT ALI  
Assistant Director (Procurement),  
PDMA Sindh/ Secretary-Member PC.

SHAHID ALI  
Section Officer,  
Rehabilitation Department,  
Govt of Sindh/Member PC

DR. AHMED ALI SHAIKH  
Director Technical,  
Sindh Food Authority, Member PC

ALTAF QURESHI  
Deputy Director (HQ&C),  
PDMA Sindh/ Member PC-Chairman PC

**PDMA SINDH**  
**Rehabilitation Department**

**Bidders Qualification Report**

A Meeting of the procurement committee, constituted under Notification No: SO-I(Rehab)/3-14/2014, dated: 01.07.2024, issued by the Rehabilitation Department for the procurement of Relief Items/Equipment/Goods for PDMA Sindh in FY 2024-25, was held on 12-06-2025 at PDMA head office Karachi at 1400 hours. The Committee examined and evaluated technical proposals (tech evaluation report) based on the requisite information provided in the bid document (NIT). The detail of the findings regarding tendered (Category # 08 Others Building & Structure) are as followed.

<b>Bidders Qualification Report</b>			
<b>NIT Item Category 08 : Others Building &amp; Structure: Item : Generator 20KVA</b>		<b>NAME OF BIDDER / FIRM</b>	
<b>Sr#</b>	<b>ELIGIBILITY CRITERIA</b>	<b>M/S Rizwan Corporation</b>	<b>M/S Misaaf Energy (Pvt) Ltd.</b>
1	Bidders Must submit Bid Document with signature and stamp	Yes	Yes
2	Tender Fees Rs.2000/- in shape of Pay order/ Demand draft in favor of PDMA Sindh.	Yes	Yes
3	Valid NTN Certificate with Active Status	Yes	Yes
4	Valid GST Certificate with Active Status	Yes	Yes
5	Documentary Evidence of Income Tax returns of (2023-2024)	Yes	Yes
6	The bidder must have at least three year experience of supplying the items/equipment.	Yes	Yes
7	Bidder must have successfully completed at least three assignments, with each assignments minimum costs equivalent to or above PKR One Million related to the supply of Goods/item to public or private sector organisations during the last three years.	Yes	Yes
8	Clientele Completion Certificate and Work order / Purchase order / Supply order as proof.	Yes	Yes
9	Similar past experience (atleast three similar assignment (Public sector or Private sector) during last three years	Yes	Yes
10	Inspection of sample by the Technical Inspection committee / PC. (Satisfied (Yes) / Unsatisfied (No).	Yes	Yes
11	Bidder must have an average annual financial turnover of at least PKR 15 (M) during last 03 years as verifiable from financial / Bank statement for last 03 Years.	Yes	No
12	The Firm should not be Blacklisted (affidavit on non-judicial Stamp paper Rs.500/- with all 04 conditions) as per Bid Data Sheet	Yes	Yes
13	Financial Data (Bank Statement, Audit / financial Reports during last three years Company's financial position, etc.) of the bidder's company.	Yes	Yes
<b>Remarks</b>		<b>Qualified</b>	<b>Disqualified</b>

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Deputy Director (HQ & C),  
PDMA Sindh/ Member PC -Chairman PC





Provincial Disaster Management Authority, Sindh  
Rehabilitation Department, Government of Sindh



Annexure - C-17

COMPARATIVE STATEMENT

EPADS NIT No. S 250582813 dated 26/05/2025

NIT ITEM No.	DESCRIPTION OF RELIEF ITEMS/ GOODS/ EQUIPMENTS	QTY	M/s Rizwan Corporation		M/s SA Enterprises		M/s WAYLAND Digital		M/s AY Capital		REMARKS
			Per Unit	Total	Per Unit	Total	Per Unit	Total	Per Unit	Total	
1	Generator 20 KVA	2	Rs. 2,450,000/-	Rs. 4,900,000/-	Rs. 2,600,000/-	Rs. 5,200,000/-	Rs. 2,700,000/-	Rs. 5,400,000/-	Rs. 2,900,000/-	Rs. 5,800,000/-	M/s. Rizwan Corporation is recommended as best evaluated and responsive bid

i) All bidders offered rates including all taxes and duties as per relevant clause

ii) Earnest money provided by all bidders as per relevant clause of NITs

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Member PC -Chairman PC




**GOVERNMENT OF SINDH  
REHABILITATION DEPARTMENT  
PROVINCIAL DISASTER MANAGEMENT AUTHORITY (SINDH)**

**SAMPLE EVALUATION REPORT**

A meeting of the Procurement Committee, constituted under notification No. SO-I(Rehab)/3-14/2014/4016, dated: 01.07.2024, issued by the Rehabilitation Department for the purchase of goods (office management) against EPADS NIT No. S-250582813 for PDMA Sindh in FY 2024-25, was held on 12-06-2025 at PDMA Head Office Karachi at 1400 hours. The committee examined / evaluated the samples/catalog of the tendered **category No.08 item (Generator 20 KVA)** in accordance with NIT specifications outlined in the bidding document. The details of the findings are as follows:

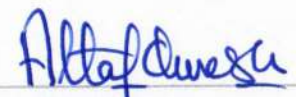
NIT Item No.	Item	Specification	M/s Rizwan Corporation
1	Generator 20 KVA	20 KVA Generator Set, Japan, Europe America or equivalent, Capacity: Prime Power: 20 KVA   Standby Power: 25 KVA, Phase & Frequency: 3-Phase, 4-wire system, 50 Hz, Engine: Water-cooled diesel engine, 4 cylinders, Starting System: 12V electric start with self/auto start, battery and charger included, Speed: 1500 RPM (synchronous with 50 Hz frequency) Voltage & Current: Voltage: 230/400 V (±5%) Current: Approx. 36–38 Amps at full load, Fuel Tank Capacity: Minimum 150 liters, Exhaust System: Silencer included (residential-grade or equivalent), Control Panel: Integrated panel with digital/analog meters and safety features: Load management, Overload protection, Low oil pressure shutoff, High temperature alarm/shutdown, Hour meter, voltage/frequency display, Canopy: Soundproof, weather-resistant, factory-fitted or equivalent, Accessories: Standard tool kit, cleaning kit, operation & maintenance manual Installation: Includes standard wiring and commissioning, Warranty: Minimum 2 years, PDMA Sindh color logo to be printed	Satisfactory (According to Specifications)
Result / Decision			Qualified on technical grounds

  
Naveed Anwer Mari  
Chief Statistician  
Industrial & Commerce Department  
Govt of Sindh Member PC

  
Shahid Ali  
Section Officer  
Rehabilitation Department  
Member PC

  
Shoukat Ali  
Assistant Director (Procurement)  
PDMA Sindh  
Secretary / Member PC

Dr. Ahmed Ali Shaikh  
Director (Technical)  
Sindh Food Authority  
Member PC

  
Altaf Qureshi  
Deputy Director (HQ&C)  
PDMA Sindh  
Member PC, Chairman PC